



SCOIL MHUIRE

ROBINSTOWN PRIMARY SCHOOL

Baile Róibín, An Uaimh, Co. na Mí • Robinstown, Navan, Co. Meath

Teileafón: 046-9029583 email: robinstownns@eircom.net

The aim of this Acceptable Use Policy is to ensure that pupils will benefit from learning opportunities offered by the school's Internet resources in a safe and effective manner. Internet use and access is considered a school resource and privilege. Therefore, if the school AUP is not adhered to this privilege will be withdrawn and appropriate sanctions – as outlined in the AUP – will be imposed.

Before signing, the AUP should be read carefully to ensure that the conditions of use are accepted and understood.

This version of the AUP was created in 2012

By the staff of Robinstown N.S. and ratified by the B.O.M.

School's Strategy

This school will employ a number of strategies in order to maximise learning opportunities and reduce risks associated with the Internet. These strategies are as follows:

General:

- Internet sessions will always be supervised by a teacher.
- The school will regularly monitor pupils' Internet usage.
- Uploading and downloading of non-approved software will not be permitted.
- Virus protection software will be used and updated on a regular basis.
- The use of personal floppy disks or CD-ROMs in school requires a teacher's permission.

- Students will observe good “netiquette” (i.e. etiquette on the Internet) at all times and will not undertake any actions that may bring the school into disrepute.
- Workshops will be regularly organised to promote safe usage of internet at school and at home.
- Children will be made aware of the importance of internet safety through forums such as www.website.ie and www.ncte.ie/internet safety.

World Wide Web

- Students will not visit Internet sites that contain obscene, illegal, hateful or otherwise objectionable materials.
- Students will use the Internet for educational purposes only.
- Students will be familiar with copyright issues relating to online learning
- Students will never disclose or publicise personal information
- Students will be aware that any usage, including distributing or receiving information, school-related or personal, may be monitored for unusual activity, security and/or network management reasons.

School Website

- Pupils will be given the opportunity to publish projects, artwork or school work on the World Wide Web.
- The school will use digital photographs, audio or video clips on the school website. However, the school website will **not** publish the names of individuals in a photograph.
- The publication of student work will be co-ordinated by a teacher.

Sanctions

Misuse of the Internet may result in disciplinary action, including written warnings, withdrawal of access privileges and, in extreme cases, suspension or expulsion. The school also reserves the right to report any illegal activities to the appropriate authorities.

Dear Parent/Guardian,

Re: Internet Permission Form

As part of the school's education programme, we offer pupils supervised access to the Internet. This allows the students access to a large array of online educational resources that we believe can greatly enhance students' learning experience.

However, access to and use of the Internet requires responsibility on the part of the user and the school. These responsibilities are outlined in the school's Acceptable Use Policy (enclosed). It is important that this enclosed document is read carefully, signed by a parent or guardian and returned to the school.

Although, the school takes active steps to promote safe use of the internet, it recognises the possibility that students may accidentally or deliberately access inappropriate or objectionable material.

The school respects each family's right to decide whether or not to allow their children access to the Internet as defined by the school's Acceptable Use Policy

Having read the terms of our school's Acceptable Use Policy, you may like to take a moment to consider how the Internet is used in your home, and see if there is any way you could make it safer for your own family.

Yours sincerely,

Shane Foley
Principal

Robinstown N.S.

The school have developed a new school website which will be live by the end of November. It will be a wonderful tool in promoting the many varied activities which take place in the school. It will also be an opportunity to display the excellent work completed by the pupils in all classes. To this end please read the School Acceptable Use Permission slip below, sign and return to the school on/before Friday, November 27th.

Name of Pupil: _____

Class : _____

In relation to the school website I accept that, if the school considers it appropriate, my child's schoolwork, digital photographs, audio or video clips may be chosen for inclusion on the website. I understand and accept the terms of the Acceptable Use Policy relating to publishing children's work on the school website.

I accept the above paragraph ☐ **I do not accept the above paragraph** ☐
(Please tick as appropriate)

Signature _____ Date: _____

Address: _____ Telephone: _____

Please review the attached school Internet Acceptable Use Policy, sign and return this permission form to the Principal.

Robinstown N.S.

Name of Pupil: _____

Class : _____

Pupil

I agree to follow the school's Acceptable Use Policy on the use of the Internet. I will use the Internet in a responsible way and obey all the rules explained to me by the school.

Pupil's Signature: _____ **Date** _____

Parent/Guardian

As the parent or legal guardian of the above pupil, I have read the Acceptable Use Policy and grant permission for my son/daughter or the child in my care to access the Internet. I understand that Internet access is intended for educational purposes. I also understand that every reasonable precaution has been taken by the school to provide for online safety, but the school cannot be held responsible if pupils access unsuitable websites.

I accept the above paragraph ☐ **I do not accept the above paragraph** ☐
(Please tick as appropriate)

In relation to the school website, I accept that, if the school considers it appropriate, my child's schoolwork may be chosen for inclusion on the website. I understand and accept the terms of the Acceptable Use Policy relating to publishing children's work on the school.

I accept the above paragraph ☐ **I do not accept the above paragraph** ☐
(Please tick as appropriate)

Signature _____ **Date:** _____

Address: _____ **Telephone:** _____
